

The Castle Rock School



Provider Access Policy Statement

The Castle Rock School: Provider Access Policy Statement

Under Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide pupils in years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

What are students entitled to?

Students must be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

Who handles our access requests?

Any provider wishing to request access should contact our careers leader, **Mr. Adam Thompson, on 01530 834368 or via email on: athompson@castlerocksch.uk**

What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents. Our annual schedule of events is as follows:

	Autumn	Spring	Summer
Year 7	Introduction to careers Career choices and careers of the future Introduction to employability skills and Apollo character values	Personal finance What are your strengths? Apprenticeship, university or both?	Finding out about careers Getting involved in students enrichment and leadership Building your skills over the summer
Year 8	Introduction to careers Why is education important (all faculties)? Explicit links to careers	Developing employability & character values in preparation for work and life	Getting involved in student enrichment and leadership
Year 9	KS4 Options Evening Why is education important (all faculties)? Explicit links to careers	Developing employability & character values in preparation for work and life	Getting involved in student enrichment and leadership
Year 10	Work experience preparation sessions Interview Sessions Careers day	Work experience placement	Work experience placement
Year 11	Assembly Post 16 Options Sixth Form Options Evening	Post-16 options evening (local providers) Post-16 taster sessions	NCS Employability Skills
Year 12	HE Fair	Post-18 assembly on apprenticeships	Post-18 'Horizons' day UCAS Evening NCS Employability Skills
Year 13	Apprenticeship and HE application workshops		

NB: Please see the KS3, KS4 and KS5 PSHE curriculum maps for further details.

Who should providers contact to discuss events and options?

Providers can speak to our careers leader, Mr. Thompson, to discuss possible attendance at relevant events.

Our Child Protection & Safeguarding Policy set out the school's approach to allowing providers into school to speak to our pupils.

What can providers expect once a request has been accepted?

Once we have met and agreed some action points with an approved provider, we will work with them to identify the best method for providing access to our pupils.

We will make the school hall, classrooms, the Sixth Form centre and private meeting rooms available to host discussions between providers and pupils. We will also make presentation equipment, such as projectors and televisions, available to providers.

Arrangements will be discussed in advance between our careers leader and a nominated member of the provider's team.

Can providers leave prospectuses for pupils to read?

Providers are welcome to leave a copy of their prospectus and other relevant course literature with The Castle Rock School reception and these will be forwarded to the Careers Lead who will disseminate to students as appropriate.

Approval and review

This policy statement was approved by the governing board's curriculum and standards committee on August 2021.

The next review will take place on August 2022.

Signed: _____ **Chair of Governors**

Signed: _____ **Headteacher**