



3rd February 2021

Dear Parents and Carers

Arrangements for full reopening of The Castle Rock School from 8 March 2021

The staff at The Castle Rock School are greatly looking forward to welcoming your children back to face-to-face learning next week. Thank you for completing the consent forms regarding lateral flow device (LFD) tests for your child. Parents have overwhelmingly given consent which means we have a large number of our students to test before we can resume teaching with each year group. I'm delighted that you have agreed in such large numbers; this is one step in a range of important measures to keep everyone as safe as possible.

In general, students will have a lateral flow test on a designated day next week and then return home that day, resuming their normal timetable the following day. This will give us time to notify any parents where there is a positive test result. Student contact is also minimised, and face-to-face teaching resumed as quickly as possible.

Timetable for testing and return to school.

	Years 13, 12 & 11	Year 10	Year 9	Year 8	Year 7
Mon 8th	Take LFD test at appointed time in the Stratford Building and return home	Remote learning	Remote learning	Remote learning	Remote learning
Tues 9th	Normal timetable – first day.	Take LFD test at appointed time in the Stratford Building and return home	Remote learning	Take LFD test at appointed time in the Stratford Building and return home.	Remote learning
Wed 10th	Normal timetable	Normal timetable – first day.	Take LFD test at appointed time in the Stratford Building and return home.	Normal timetable – first day.	Take LFD test at appointed time in the Stratford Building and return home.
Thurs 11th	Normal timetable	Normal timetable	Normal timetable – first day.	Normal timetable	Normal timetable – first day.
Fri 12th	Normal timetable	Normal timetable	Normal timetable	Normal timetable	Normal timetable

Tutor group timetable for taking the lateral flow test

Monday 8 March

08.30 – 09.45 Students in Y13, 12 and 11 who arrive by bus
09.45 – 10.45 Tutor groups 16JSM, 16EPA, 16DVI, 11LMR, 11TMA
10.45 – 11.45 Tutor groups 16KGO, 16RDI, 11GJA, 11LMA
11.45 – 12.45 Tutor groups 16GVE, 16HSH, 11SDA, 11JCR
13.15 – 14.15 Tutor groups 16CSH, 16KHO, 11ATH, 11MSC
14.15 – 15.15 Tutor groups 11SBE, 11KSI

Tuesday 9 March

08.30 – 09.15 Students in Y10 and Y8 who arrive by bus
09.45 – 10.45 Tutor groups 10TWL, 10EBR, 10CCH, 10LAN
10.45 – 11.45 Tutor groups 10LRI, 10JSP, 10PMA, 10LHA
11.45 – 12.45 Tutor groups 8ADA, 8RDE, 8JCH,
13.15 – 14.15 Tutor groups 8RDO, 8RNI
14.15 – 15.15 Tutor groups 8RHO, 8ACO

Wednesday 10 March

08.30 – 09.15 Students in Y9 and Y7 who arrive by bus
09.45 – 10.45 Tutor groups 7RWE, 7KHA, 7SBR
10.45 – 11.45 Tutor groups 7AWL, 7APK, 7CBU
11.45 – 12.45 Tutor groups 7LAL, 7TST, 7THI, 7TSA
13.15 – 14.15 Tutor groups 9JWH, 9HBU, 9TMO, 9MBA
14.15 – 15.15 Tutor groups 9JMI, 9JTH, 9CBA

Students should go directly to the Stratford Building, (Sports Hall), where they will be directed to a testing station, in a socially distanced manner. It is important that students do not arrive earlier than their appointed time, so as to reduce potential infections. There is no need to wear school uniform for this day, but full uniform should be worn starting with the first day of the normal timetable.

Buses will arrive as normal at the start of the day. We will run extra buses at 10.30 for students who need to catch the bus home. We will have our minibuses available if necessary. Afternoon buses will run as normal starting on 8 March.

Arrangements for first day of normal timetable.

Students must go to their designated fire assembly point on the Astroturf, Hard Court, (if in year 11) or the Bletchley Ball Court, (if in year 7). Tutors will ensure all students know where to assemble during their 'Teams' remote tutor sessions this week.

The school gates will open at 8.15am whereby students will be greeted by their student manager and the senior team. At 8.30am tutors will meet students at the designated fire assembly point and escort them to their tutor base. Students will spend period 1 with their tutor to ensure everyone is aware of the arrangements to keep everyone safe.

We will start each day with an extended tutor time period 1. This allows staff time to ensure all students are managing these arrangements and can check on their general well-being before lessons begin.



Measures to keep everyone safe

Government guidance has changed to cover the first few weeks of full return to school. The guidance indicates that students should wear face coverings during lessons and moving between lessons. However, there is no need to wear face coverings when outside buildings, so we will encourage students to be outside during breaks. These arrangements are being reviewed by the Department for Education and we hope they will only need to be in place for a few weeks. There will be a number of exceptions and exemptions from this principle depending on the subject, individual students and teachers. We need to be sensitive to these exceptions.

Additionally, we ask that students move around the school by keeping to the left, avoiding gathering in areas where there are students from other year groups. We will ask students to sanitise their desk at the end of each lesson. Movement out of lessons will be carefully coordinated by teaching staff.

We will maintain our 'bubble' arrangements so that students from each year group use separate areas of the school for breaks and lunches.

All other Covid control measures, such as hand washing and maintaining social distancing where possible will remain in place. Students will be fully briefed this week and next, on expectations to ensure a safe, smooth and effective return to school for all.

If any of the above arrangements present any difficulties for parents, please let us know and we will do our best to accommodate you. We are immensely grateful for the support of parents helping us to bring our students back safely.

Yours faithfully

Duncan Baldwin
Head of The Castle Rock School